



THE HONG KONG ASSOCIATION OF SPEECH THERAPISTS

香港言語治療師協會

GPO Box 372, Central, Hong Kong

E-mail : hkast@speechtherapy.org.hk <http://www.speechtherapy.org.hk>

25th August, 2018

Dear Member,

Invitation to HKAST Annual General Meeting 2018

On behalf of The Hong Kong Association of Speech Therapists (HKAST), I am pleased to invite you to **HKAST Annual General Meeting 2018** at Shanghai Room, Cordis Hong Kong, 555 Shanghai St., Mongkok on **21st September, 2018 (Friday)**, at **6:30 -10:00 pm**. The run-down will be as follows:

6:30-7:00 pm Registration

7:00-7:30 pm Presentation by Nestle HealthScience

7:30-8:30 pm Annual General Meeting

Meeting Call to Order

Establishment of Voting Strength

Adoption of Agenda of the Annual General Meeting 2018

Adoption of Minutes of the Annual General Meeting 2017

Report from the Chairperson

Updates on HKAST and HKIST

Election of 2018-19 Board of Committee

Appointment of Honorary Auditor

Appointment of Honorary Legal Advisor

8:30-10:00 pm Dinner

The 'AGM package' is enclosed with this letter. Membership should be applied or renewed on or before **31st October, 2018**. Members must apply or renew HKAST membership 2018-2019 in order to attend the AGM.

If you are **unable to attend** the AGM, you are encouraged to return the attached proxy form to us either by email at hkast@speechtherapy.org.hk or by fax at **3012 9707** on or before **17th September, 2018**.

The nomination period of 2018-19 Board of Committee is between **3rd September, 2018** and **11th September, 2018**. The completed nomination form as attached should reach GPO Box 372, Central, Hong Kong (Attention: Election Officer, Election of 2018-19 Board of Committee) by **11th September, 2018** (according to the postal chop). In order to allow members to have better understanding towards candidates, each candidate is entitled to have his/her election materials (an introductory message, photograph, and individual insights, on A4-size paper) posted, or sent by email, once through the HKAST after the nomination deadline.

We need your support and participation to make the AGM a success. Please also encourage your colleagues to join as well.

We look forward to seeing you at our AGM!

Regards,



Joshua Lai (Mr.)
Chairperson
HKAST Board of Committee 2017-2018

NOTE:

Only Full Members who have paid the 2018/19 subscription fee shall be entitled to nominate, or be nominated for the Board of Committee election; and/ or to vote in the AGM or submit a proxy.



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TO: HKAST

FAX: 3012 9707

EMAIL: hkast@speechtherapy.org.hk

You are encouraged to return this form by mail or by fax on or before **17th September, 2018.**

HKAST Annual General Meeting 2018

PROXY FORM

NOTE:

Only Full Members who have paid the 2018/19 subscription fee shall be entitled to submit a proxy, or act as a proxy. You are encouraged to return this form to us either by email at hkast@speechtherapy.org.hk or by fax at **3012 9707** on or before 17th September, 2018. Incomplete forms will be void.

I, _____, shall not be attending the AGM of The Hong Kong Association of Speech Therapists to be held on 21st September, 2018. I hereby appoint * the current Chairperson of the Association/ HKAST member: _____ (Membership No.: _____) to act as my proxy in the meeting. As my proxy, he/ she will have full authority to act on my behalf to demand or join in demanding a poll and to vote on a poll at the AGM.

*Please delete as appropriate

Name of Member: Dr / Mr / Mrs / Ms* _____

Membership No.: _____

Signature: _____

Date: _____

For Office Use: Valid Void Checked by _____ (Election Officer)



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GPO Box 372, Central, Hong Kong

E-mail : hkast@speechtherapy.org.hk <http://www.speechtherapy.org.hk>

TO: Election Officer, AGM 2018, HKAST

Please send this form to GPO Box 372, Central, Hong Kong before **11th September, 2018**

2018-19 HKAST Board of Committee Election
NOMINATION FORM

NOTE:

The nomination period of 2018-19 board of committee is between 3rd September, 2018 and 11th September, 2018. No nomination will be accepted after the nomination period. Only Full Members who have paid the 2018/19 subscription fee shall be entitled to nominate, or be nominated for the Board of Committee election. Incomplete forms will be void.

Part 1: Candidate Details

Candidate Name: Dr / Mr / Mrs / Miss / Ms*

Membership No.:

Job Title:

Institution/ Unit:

Qualifications:

Contact Address:

Tel:

Mobile:

Email:

Fax:

Part 2: Nomination Details

Proposer Name: _____ (Membership No.: _____)

Signature: _____

Secunder Name: _____ (Membership No.: _____)

Signature: _____

Part 3: Declaration

I declare that I shall be abided by the Constitution of The Hong Kong Association of Speech Therapists, and have paid the 2018/19 subscription fee. I would like to participate in the 2018-19 HKAST Board of Committee Election, which will be held on 21st September, 2018.

Candidate Signature: _____

Date: _____

